



We want to thank you for your interest in the position with us within the Coach4U company and look forward to receiving your application to consider.

Recruitment Procedure - Timeline

Our recruitment process includes the following steps and timeline;

- Application form and CV sent in to us (received by set deadline)
- Short list of candidates (within 3 days of deadline)
- Face-Face Interviews (interviews within 7 days of deadline)
- Practical Interview (practical interview offered with 7 days of first interview)
- Successful applicant job offer (within 3 days of practical interview)
- Unsuccessful applicants notified (within 4 days of successful candidate offer)

**Our recruitment process is expected to be completed within 3 weeks of advertised deadline*

Application Form / Curriculum Vitae

Any applicant applying for a position with us is required to complete an application form **and** also provide a Curriculum Vitae (CV). Simply supplying a CV without being accompanied with an application form will not be accepted.

Equal Opportunity

As an organisation we are committed to an 'equal opportunities for all' policy, ensuring we offer equality in our selection process for interviews and successful employment with us. We also hold safeguarding in the highest regard, for both adults and children who come into contact and those who are within our organisation.

Checks

The successful candidate will be required to undergo various checks before starting any role within the company including Enhanced Criminal Records Bureau Disclosure (DBS) and Safeguarding certification, as part of the recruitment process. Failure to undergo any of these checks will result in withdrawal of any potential offer of a position with us,

Dan Martin
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